

Content Management

Service & Fees

Internet Media Link understands that sometimes you are just too busy to actually make changes to your website yourself. IML provides a simple content management service where you advise us of the changes and we update your website. Basically, this is a pay as you go system and how often you choose to utilise this service is up to you.

CONTENT MANAGEMENT SERVICE	FEES
Micro Text Changes Less than 10 words anywhere on the website.	\$30.00 + GST
Unlimited Text Changes Unlimited text changes anywhere on the website.	\$60.00 + GST
Image & Link Changes Photos, logos, drawings, images & links.	\$20.00 + GST per image/link

Note: If the changes are going to affect the original design of the website then a custom quotation will be submitted to you before changes will be made.

See page 2 and 3 for the Change Forms.

TEXT CHANGE FORM

Website Address: _____
Contact Person: _____
Contact Phone: _____
Contact Email: _____

Tick one

- Micro Text Change Package
 Unlimited Text Change Package

Email or post all changes. If emailing, copy all the text from this page and paste into an email. Payment must be received before changes are actioned.

TEXT CHANGES

1. Web Page Name: _____
Changes to be made: _____

2. Web Page Name: _____
Changes to be made: _____

3. Web Page Name: _____
Changes to be made: _____

4. Web Page Name: _____
Changes to be made: _____

IMAGE & LINK CHANGE FORM

Website Address: _____
 Contact Person: _____
 Contact Phone: _____
 Contact Email: _____

- Image Change Qty of changes
 Link Change Qty of changes

Email or post all changes. If emailing, copy all the text from this page and paste into an email. Payment must be received before changes are actioned.

IMAGE CHANGES:

1. Web Page Name: _____
 Name or description of **old** image: _____
 Name or description of **new** image: _____
 Does the image need to be scanned? Yes (Post this form with image to IML) No

2. Web Page Name: _____
 Name or description of **old** image: _____
 Name or description of **new** image: _____
 Does the image need to be scanned? Yes (Post this form with image to IML) No

3. Web Page Name: _____
 Name or description of **old** image: _____
 Name or description of **new** image: _____
 Does the image need to be scanned? Yes (Post this form with image to IML) No

LINK CHANGES:

1. Web Page Name: _____
 Description of **old** link: _____
New link destination or URL: _____

2. Web Page Name: _____
 Description of **old** link: _____
New link destination or URL: _____